

Section 1

Comments about this document. Paragraph numbers have been omitted, but will be included in the final issuance. For ease in referencing specific locations when providing comments, line numbers have been included. Those line numbers are consecutive from the beginning to the end of this section; so a reference to Section 1, line 53 will indicate the precise location in Section 1 that any comments may refer to. The number in brackets ([]) refers to either the corresponding paragraph in the Domestic Tender of Service or the International Tender of Service; generally, though, the number refers to the ITOS paragraph.

Scope Of The Tender Of Service (HTOS).[old 1.1]

General. [old 1.1.1.]

This HTOS is for the transportation, accessorial services, and storage-in-transit of the personal effects and property of employees of civilian, non-Department of Defense, Departments and agencies of the United States Government when relocating pursuant to permanent change of station orders between or within the continental United States and offshore states, trust territories, or possessions of the U.S., or between or within the continental United States and foreign countries. (as specified in Section 14.)

Services to be Furnished.

General.

Services to be furnished are premove surveys; packing at origin residence; the use of packing containers; materials including protective pads from origin to destination; loading; movement or transportation of property from origin to destination; unpacking at destination; removal and placement of each article in the residence, warehouse, or other building; servicing and unservicing of appliances including when a third party is required to perform the service; and storage-in-transit and delivery to the residence.

Unaccompanied Air Baggage. [old 1.1.2]

Services as may be required in the preparation, movement, and delivery of unaccompanied air baggage.

Privately Owned Vehicles. [old 1.1.3]

Services as may be required in the preparation, movement, and delivery of privately owned vehicles.

DoD Tender of Service Application. [old 1.1.4]

This HTOS and its associated terms, conditions, and rules are separate and distinct from the DoD (MTMC) GBL and ITGBL Tender of Service and its terms, conditions, and rules.

Description Of Freight. [old 1.1.5]

Freight Included.

The property to be moved under this HTOS consists of personal effects and property defined as household effects used or to be used in a dwelling when part of the equipment or supply of such dwelling and includes, but is not limited to, household furnishings, equipment and appliances, furniture, clothing, books, and privately owned vehicles.

Freight Excluded. [old 1.1.6]

Excluded from the scope of this HTOS are shipments that can be more advantageously or economically moved via parcel post or small package carrier; shipments of unusual value, explosives and other dangerous articles, commodities in bulk, commodities injurious or contaminating to other freight, property which by its inherent nature is liable to impregnate, contaminate or otherwise cause damage to other property or equipment, and shipments that the Government may elect to move in Government vehicles. Also excluded are airplanes, mobile homes, camper trailers, boats, birds, pets, livestock, cordwood, building materials, and items which cannot be taken from or delivered to the premises without damage to the items or the premises. Also excluded are packing crating services performed pursuant to a Direct Procurement Method (DPM) contract awarded by a federal civilian agency.

Acceptance Of The Tender Of Service (HTOS). [old 1.2]

The acceptance of the General Services Administration (GSA) Tender of Service (HTOS) is a prerequisite for a participant

which wishes to be considered for transportation of personal property routed by civilian executive agencies of the U.S. Government via the Domestic Government Bill of Lading (GBL) method or International Through Government Bill of Lading (ITGBL) method. The conditions of this HTOS are in addition to or in lieu of, as the case may be, all service provisions of any applicable tender or tariff under which a shipment may be routed, except where these conditions may be in conflict with applicable Federal, State, and local laws and regulations, including for international shipments. The acceptance of the GSA HTOS by a participant shall be accomplished as specified in Section 2.

Application [old 1.3]

Routed Pursuant To Cost Comparisons. [old 1.3.1]

The terms and conditions of this HTOS apply to firms participating in the GSA Centralized Household Goods Traffic Management Program-Domestic and/or International and servicing household goods shipments routed pursuant to domestic or international cost comparisons issued by GSA.

Routed Pursuant To Contracts. [old 1.3.2]

The terms and conditions of this HTOS apply to firms participating in the GSA Centralized Household Goods Traffic Management Program and servicing household goods shipments routed pursuant to any contract awarded to a participating carrier or to a broker by GSA or a Federal civilian, non-DoD, agency.

Use Of Term *Participant*. [old 1.3.3]

The term *participant* shall be used through this HTOS when referring to a firm approved to participate in the CHAMP and in order not to prejudice the attribution of any right or responsibility. To the extent that any specific right or responsibility pertains solely to a broker/carrier, that responsibility shall not be attributed to or expected of an agent. To the extent that any specific right or responsibility pertains solely to an agent, that responsibility shall not be attributed to or expected of a broker/carrier. To the extent that any right or responsibility may be considered as mutually shared by both broker/carrier and agent during the performance of a specific move, that responsibility shall be attributed to and expected of both the broker/carrier and the agent it uses. In the event that the terms *broker* or *carrier* or *agent* appear within this HTOS, they shall be understood to mean *participant* unless it is clear from the context that *broker/carrier* or *agent* is appropriate, as the case may be.

Revising HTOS Provisions And Method Of Canceling Original Or Revised Pages. [old 1.4]

This Tender of Service (HTOS) will be revised by the General Services Administration, Centralized Household Goods Traffic Management Program Office (6FBX) (hereinafter referred to as *PMO*), 1500 East Bannister Road, Kansas City, Missouri, 64131 through publication of the changes on the World Wide Web (WWW) at <http://www.kc.gsa.gov/fsstt>.

Effective Date of Revisions.

Unless otherwise specified on the Web document, the effective date shall be the date of publication on the WWW.

Issuance of Versions other than the WWW Version.

By the PMO.

The issuance of versions of the HTOS, changes thereto, or reissues thereof, on paper or electronically, such as on a floppy disk, shall be at the sole discretion of the PMO.

By Parties other than the PMO.

Unless specifically endorsed by the PMO in writing as part of the publication, versions of the HTOS issued by parties other than the PMO, including reprints of the WWW pages, copies of floppy disks, or any other form of publication, are null and void.